



PNRC Meeting Presentation Guidelines

Effective February 22, 2018

Categories of Presentations

The following categories of studies may be presented from the podium in the main meeting during either the spring or fall PNRC member's meetings.

Members should use the PNRC approved templates for creating presentations and follow the timeline for the category.

1. New Study Presentation (10 minutes + 5 minutes for questions)

- a. *Qualifications:* This is a study that has never been presented at the podium in the main meeting previously. It must be an approved study or a study that was submitted to the PNRC peer review committee (PRC) so that it may be reviewed 1 month prior to the meeting in which it will be presented. (example, for a spring meeting that is in April requires submission to the PRC by the last business day in February; for a presentation at an October meeting the submission will need to be received by the PRC by the last business day of August). Studies may be presented once in this category.

2. Approved Study Presentation (5 minutes + 3 minutes for questions)

- a. *Qualifications:* This study is already approved by the PNRC PRC and has already been presented at the podium in the main meeting. It can be a study that is already enrolling or one that is just getting started, but it must be actively looking for additional study sites.

3. Completed Study Presentation (5 minutes)

- a. *Qualifications:* This is a study that has completed enrollment. You may or may not have already published. If published, please include the presentation publication details. Studies may be presented once in this category.

The following category of study may be presented in the working group sessions during either the spring or fall PNRC member's meetings.

1. New Study Ideas Presentation

- a. *Qualifications:* (1) New study ideas will be presented on a handout or a power point printed as a handout (no more than 2 pages) during the **working groups break-out sessions**. Priority for discussion during the working group time will be given to studies pre-registered on the meeting registration form. (2) The working group chair

will summarize all new study ideas and present them during the working group presentation to the full meeting. (3) The working group chair or their designee will take notes during the working group session, creating 1 slide with the title(s) of discussed studies and lead PI name(s) (assuming the lead PI wants it presented to the larger group).

If an investigator has a study that is still active, but not seeking new sites or is unable to present their study or chooses not to present their study, it may be presented as a single “Study Status Update” slide that will be shown in the main meeting room and cycled with others during breaks and transition periods.